



# CANDIDATE'S GUIDELINES

for online registration to the admission contest  
within "Dunarea de Jos" University of Galati

**JULY 2023**

[www.admitere.ugal.ro](http://www.admitere.ugal.ro)



These guidelines come to help the candidates who choose to register online to the admission contest within "Dunarea de Jos" University of Galati.

Check the list of study programmes and choose the Faculty and the programme which fits you the best according to your skills and interests.

# ONLINE REGISTRATION

We designed a friendly online platform for you!

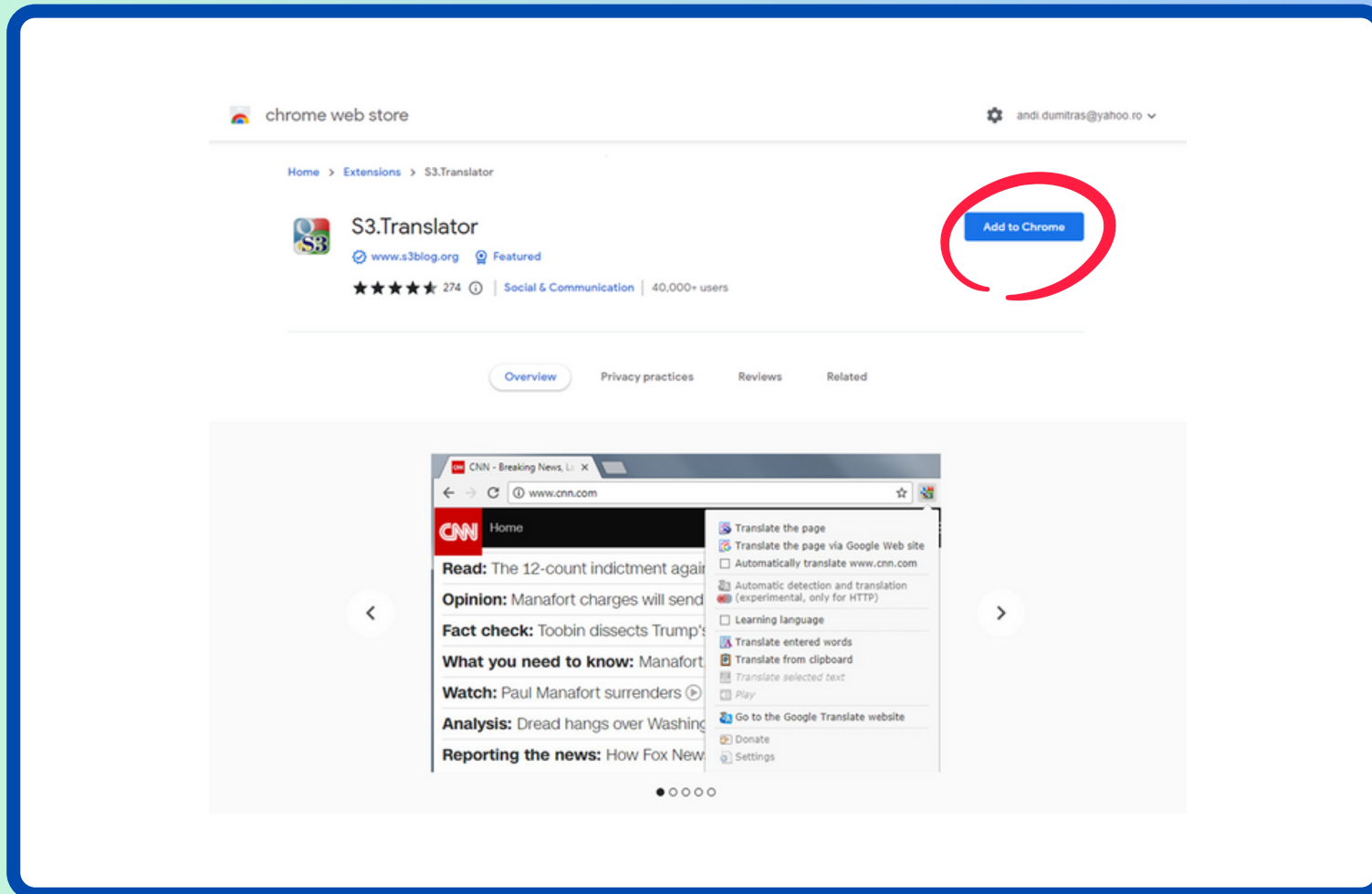
## IMPORTANT!

Please install the S3 Translator plug-in in order to see all the information in English.

## Here's what you have to do:

Step 1: Candidates will access the following link in order to download the translator plug in: **S3 Translator - link (Chrome)** and **S3 Translator - link (Mozilla Firefox)**.

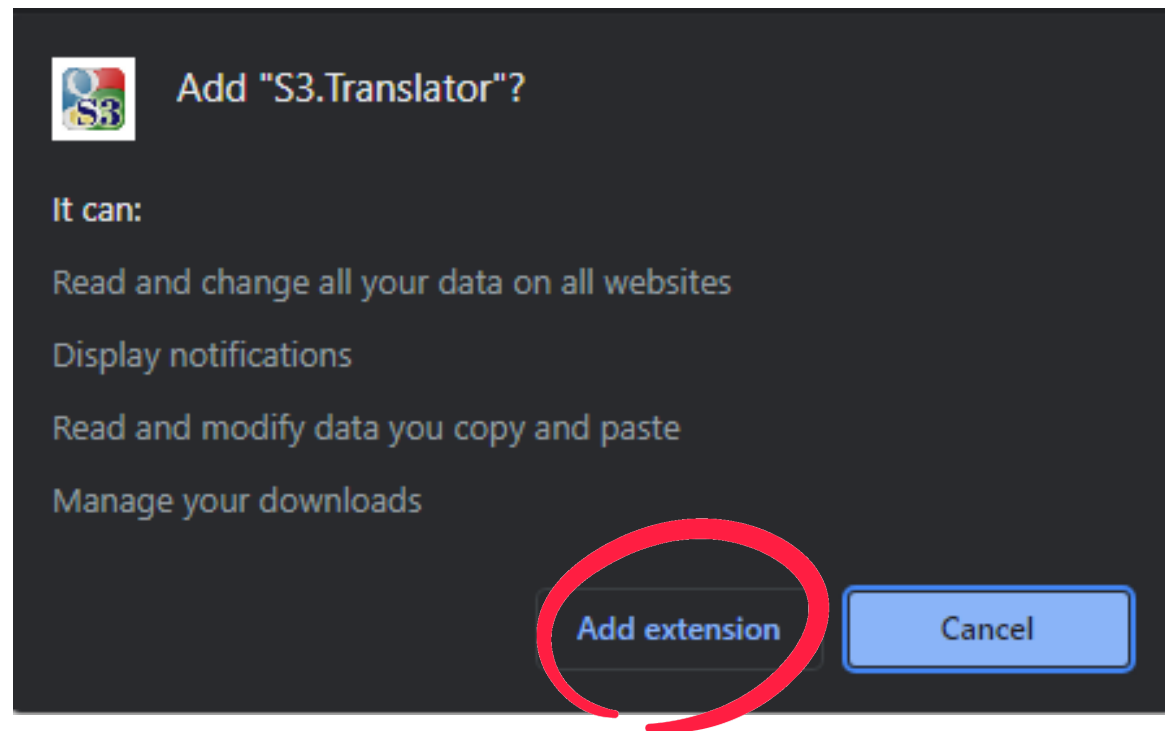
Step 2: Click "**Add extension**" to any browser you use.



# ONLINE REGISTRATION



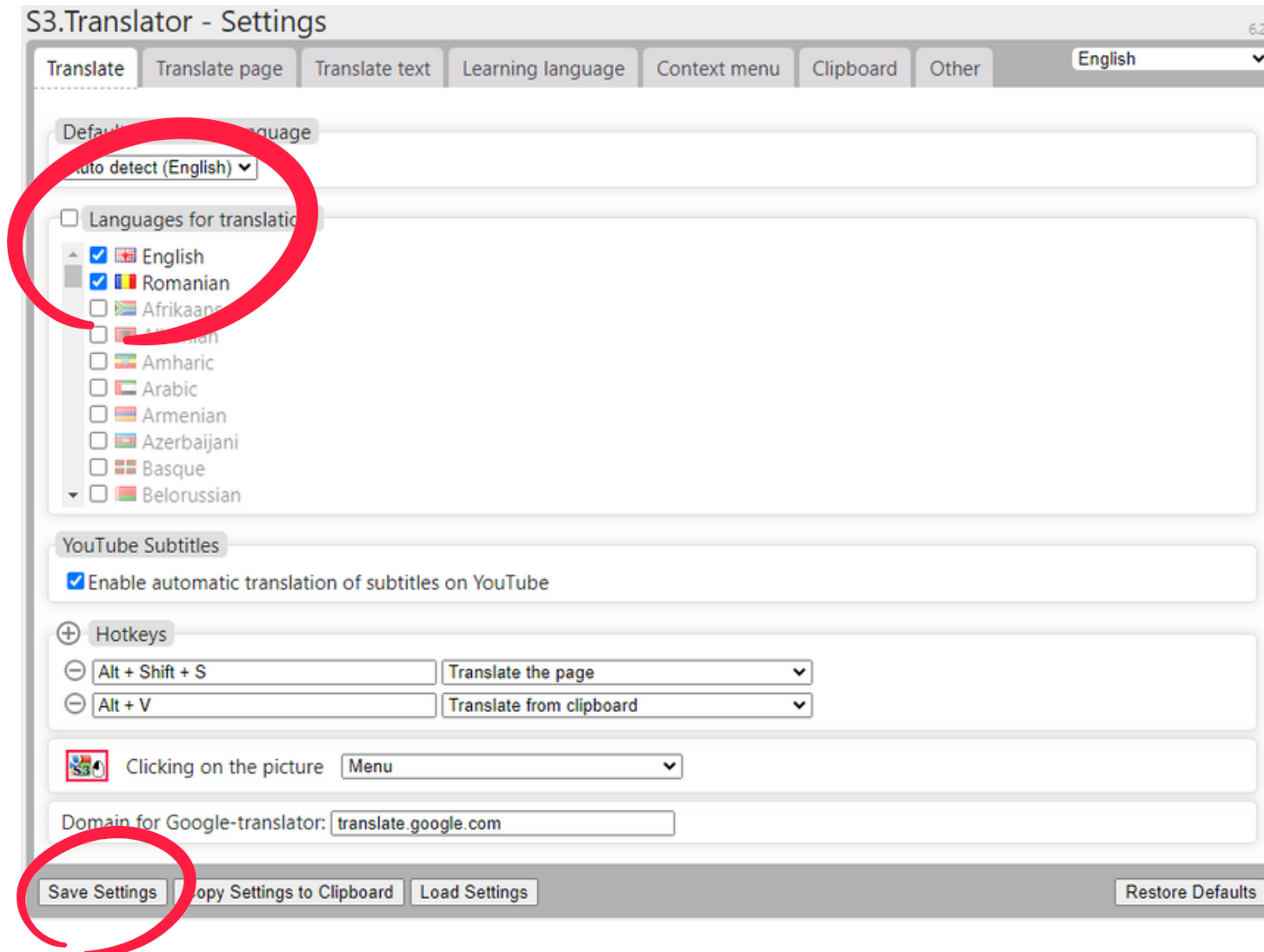
Step 3: Click "**Add extension**" and then the plug in will be saved to your computer.



# ONLINE REGISTRATION



Step 4: Make sure that you selected English as the Default translation language. Then, from the list of available languages, please select **Romanian**, then click the button **Save settings**. You will be asked to save the plug in to your computer.



In order to become part of our team you need to follow 5 steps:

**1**

**CREATE AND ACTIVATE THE ACCOUNT, THEN LOGIN**

**2**

**CREATE AN ELECTRONIC APPLICATION FILE**

**3**

**FILL IN THE ELECTRONIC APPLICATION FILE**

**4**

**SEND THE ELECTRONIC FILE**

**5**

**VALIDATE THE REGISTRATION**



In order to register online, you need to access the admission platform which can be found at [www.admitere.ugal.ro](http://www.admitere.ugal.ro), clicking the button **Înscriere online (Online registration)**, placed on the top right corner of the webpage, as shown in picture 1.

**UNIVERSITAS GALATIENSIS**  
**Admitere 2023**  
Universitatea „Dunărea de Jos” din Galați

Intrare | Licență | Masterat | Doctorat | An pregătitor | Internațional | Contact | Arhivă | Informații candidați | **Înscriere online**

Licență	3-6 ani	Masterat	1-2 ani	Doctorat	3-4 ani
<ul style="list-style-type: none"><li>81 programe de studiu<ul style="list-style-type: none"><li>77 cu frecvență</li><li>1 la distanță</li><li>3 cu frecvență redusă</li></ul></li><li>14 facultăți</li><li>1520 locuri bugetate</li><li>466 locuri cu bursă pentru românii de pretutindeni</li><li>117 locuri fără bursă pentru românii de pretutindeni</li><li>2019 locuri cu taxă (1764 IF+ 255 ID-IFR)</li><li>învățământ<ul style="list-style-type: none"><li>cu frecvență</li><li>la distanță</li><li>cu frecvență redusă</li></ul></li></ul>		<ul style="list-style-type: none"><li>56 programe de studiu</li><li>13 facultăți</li><li>844 locuri bugetate</li><li>460 locuri cu bursă pentru românii de pretutindeni</li><li>46 locuri fără bursă pentru românii de pretutindeni</li><li>981 locuri cu taxă</li><li>învățământ<ul style="list-style-type: none"><li>cu frecvență</li></ul></li></ul>		<ul style="list-style-type: none"><li>4 școli doctorale</li><li>19 domenii de doctorat</li><li>129 conducători de doctorat</li><li>54 locuri bugetate</li><li>7 locuri cu bursă pentru românii de pretutindeni</li><li>100 locuri cu taxă</li><li>învățământ<ul style="list-style-type: none"><li>cu frecvență</li><li>cu frecvență redusă</li></ul></li></ul>	

Notă privind prelucrarea datelor cu caracter personal în cadrul concursului de admitere la Universitatea „Dunărea de Jos” din Galați

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Picture no. 1


## 1

# CREATE AND ACTIVATE THE ACCOUNT, THEN LOGIN




Then, according to picture no. 2.a, you can register using a valid e-mail address, then you choose a password that you need to confirm, after that, the security code will be required. After reading the information regarding the **Terms**, tick the button to accept them then and then click the button **Înregistrare Registration**. After registration, you will be informed that the account has been created, and an activation message called **Activarea contului meu UGAL (Activation of my UGAL account)** will be sent to the e-mail address chosen by the candidate (Picture no. 2.b)

The registration form is titled "Inregistrare". It contains the following fields and elements:

- Email: Input field with placeholder "Email"
- Prenume: Input field with placeholder "Prenume"
- Nume: Input field with placeholder "Nume"
- Parola: Input field with placeholder "Parola"
- Confirmare parola: Input field with placeholder "Confirmare parola"
- [Termeni și condiții](#)
- Cod de securitate: Input field with placeholder "Enter Security Code"
-  [Alt cod de securitate? click](#)
- 
- [Ai deja cont? Intra în cont!](#)

Picture no. 2.a

The login form is titled "Login". It displays a success message and contains the following fields and elements:

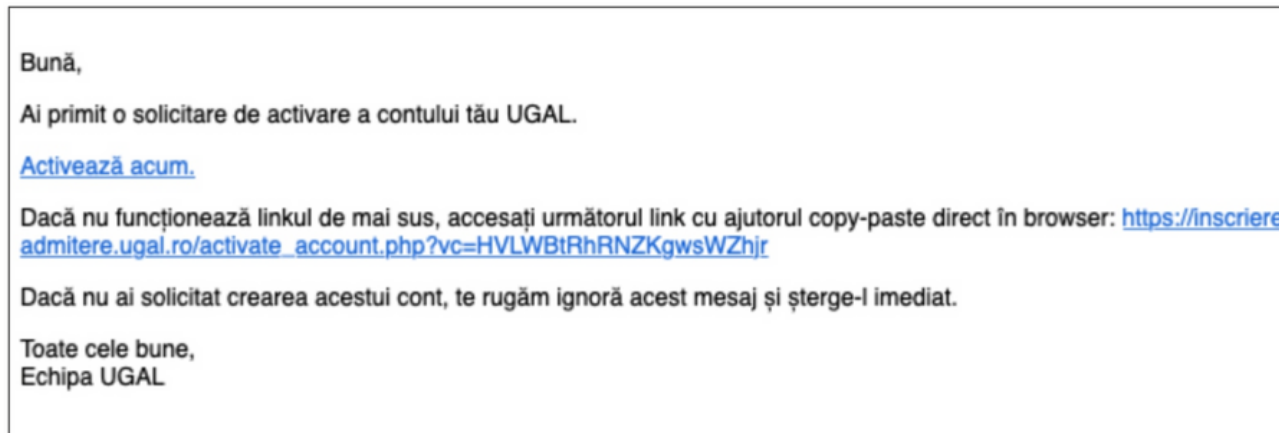
- Contul a fost creat cu succes!**  
**Un link de activare a fost trimis pe adresa de email!**
- Email: Input field with placeholder "Email"
- Parola: Input field with placeholder "Parola"
- Cod de securitate: Input field with placeholder "Enter Security Code"
-  [Alt cod de securitate? click](#)
- [Ai uitat parola?](#)
- [Ai nevoie de un cont? Intra aici!](#)

Picture no. 2.b



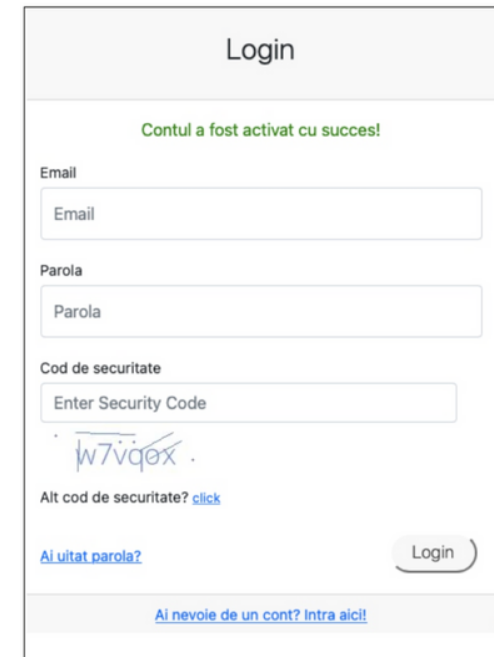


After registration, you will receive a message on your e-mail address regarding the activation of your account. The activation can be done by clicking the link **Activate now**, received on the e-mail or accessing directly in browser the address provided in the same message. (According the picture no. 2.c)



Picture no. 2.c

After activating the account, you will receive the confirmation message on the platform (Picture no. 2.d)



Picture no. 2.d



After activating the account, you can login anytime, filling in your account details, namely e-mail address and the password you used when you registered. After introducing the security code, click the **Login** button. (Picture no. 3)

The screenshot shows a login interface with the following elements:

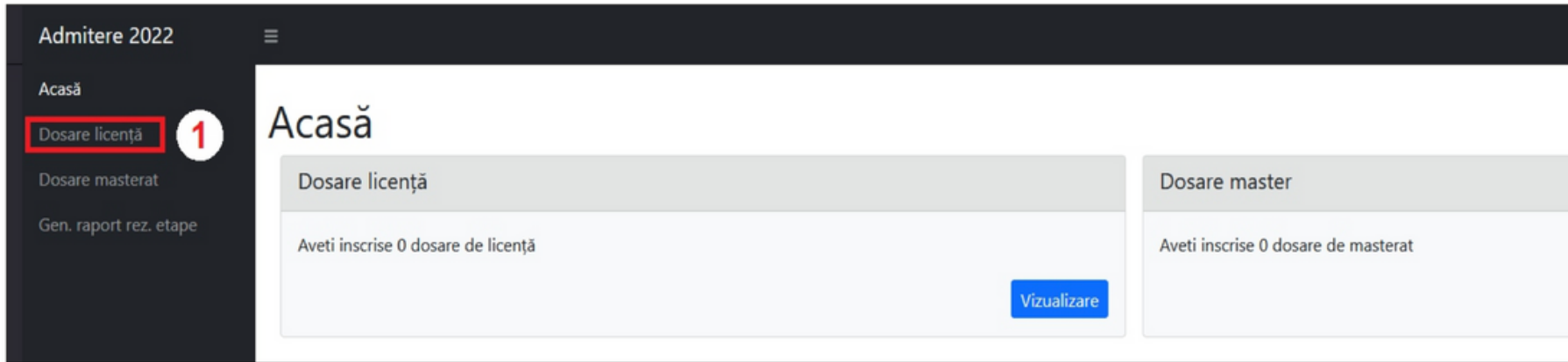
- A grey header bar with the word "Login" centered.
- Three input fields: "Email", "Parola", and "Cod de securitate" (with the placeholder text "Enter Security Code").
- A CAPTCHA image showing the word "riwqap" with a blue line drawn through it.
- A link "Alt cod de securitate? [click](#)".
- A link "Ai uitat parola?" on the left and a blue "Login" button on the right.
- A grey footer bar with the link "Ai nevoie de un cont? [Intra aici!](#)".

Picture no. 3

# 2

## CREATE AN ELECTRONIC APPLICATION FILE

Click the button **Dosare licență (Bachelor/Master File(1))** - Picture no. 4.a and then the click the button **Dosar nou (New File (2))** - Picture 4.b

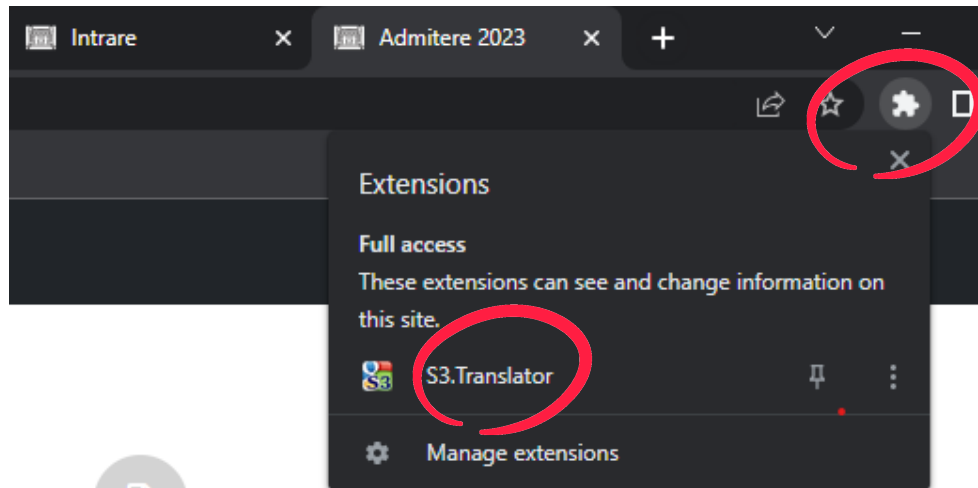


Picture no. 4.a



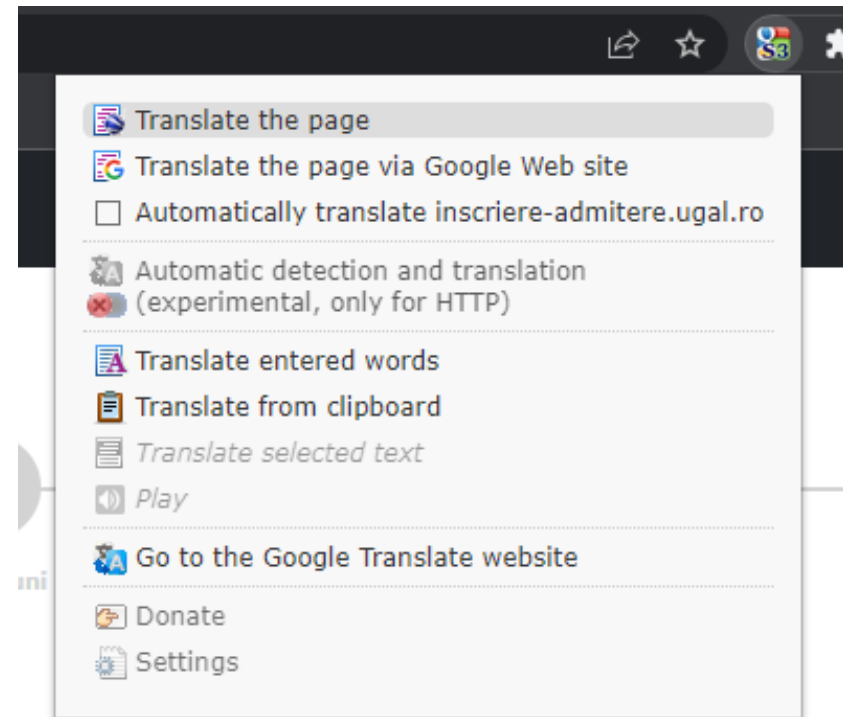
Picture no. 4.b

Click the plug in button in order to access the S3 Translator plug in. Select the S3 Translator and then option **Translate the page**. The page will be automatically translated in English.



4. Opțiuni

5. Plată



Fill in the personal details, the shown fields respectively, according the picture no. 5 - boxes 1-3. Only the graduates may take part to the admission contest for a Bachelor's/Master's degree.

The following categories of candidates can take part to the admission contest on special designated seats

**CPV (self funded student):**

- **Candidate non-UE/CPV (NON-EU candidate/CPV)** - it will be ticked only by Non-Eu candidates.
- **An pregătitor (Preparatory year)** - it will be ticked by those candidates who do not know the Romanian language and who choose to study a programme which is taught only in Romanian

Candidat non-UE / CPV \*

Da  Nu

Notă: CPV = cont propriu valutar. Acest câmp nu se adresează candidaților români (cu CI romanesc) și nici candidaților romani de pretutindeni.

An pregătitor \*

Da  Nu

Notă: Anul pregătitor se adresează cetățenilor străini care nu cunosc limba română.

Picture no. 5 - Box 1

Thus, the following data will be filled in (check picture no. 5 box 2).

**Nume candidat (Candidate name)** - the full family name of the candidate will be filled in. The candidate who changed the family name for any reason (marriage, upon request, etc.), would fill in the family name acquired at birth as it was specified in the passport.

**Initiala (Initial)** - will be automatically filled in.

**Prenume (Surname)** - all the surnames from the birth certificate will be filled in, in the order specified on the document and if there are any other symbols in the name, it will be specified as well.

**Prenume tată (Father's surname)** - all the father's surnames from the birth certificate will be filled in, in the order specified on the document

**Prenume mamă (Mother's surname)** - all the mother's surnames from the birth certificate will be filled in, in the order specified on the document

**CNP candidat (Personal identification number)** - the passport number/identity card number will be filled in.

1. Numele și prenumele candidatului din certificatul de naștere, cu inițiala tatălui / mamei

Nume candidat *	Initiala *	Prenume candidat *	Prenume tată *	Prenume mamă *	CNP candidat *
<input type="text" value="Nume"/>	<input type="text" value="Initiala"/>	<input type="text" value="Prenume"/>	<input type="text" value="Prenume tată"/>	<input type="text" value="Prenume mamă"/>	<input type="text" value="CNP"/>

Picture no. 5 - Box 2

**Note!** Do not forget to save the already filled in data, clicking the button **Salveaza dosar si ramai in pagina** (**Save file and stay on page**) as shown in picture 5, box 3.

**21. Criterii de admitere**

Medie generală an 1 liceu *	Medie generală an 2 liceu *	Medie generală an 3 liceu *	Medie generală an 4 liceu	Medie generală an 5 liceu	Medie generală an 6 liceu
<input type="text" value="7.50"/>	<input type="text" value="7.30"/>	<input type="text" value="7.50"/>	<input type="text" value="7.40"/>	<input type="text" value="0,00"/>	<input type="text" value="0,00"/>

Notă BAC limba română \*

Medie generală BAC \*

Medie multianuală

Este olimpic \*

Da  Nu

Observație! Nu uita să faci salvări intermediare ale datelor introduse, dând click pe butonul Salvează dosar și rămâi în pagină (a se vedea imaginea nr. 5 - Caseta 3).

**Clarificări**

Mesaj

Picture no. 5 - Box 3

## 3

# FILL THE ELECTRONIC APPLICATION FILE

**Telefon (Phone number)** - it will be introduced with the country code (0040123456789), without space or any other symbols between numbers.

**E-mail** - the e-mail address to which the candidate desires to receive the messages from the Admission Commission will be filled in  
**Medie generală liceu (General average of the high school years)** - the average of each high school year will be filled in, according to the Transcript of records and to the years of studies. The application will automatically calculate the average of the high school years as you type them.

**Notă BAC limba română (Romanian/English language mark)** - candidates who apply for a study programme taught in Romanian will fill in the mark they obtained at the graduation examination of the Preparatory year in the Romanian language. Candidates who choose to study a programme taught in English, will fill in the mark they obtained at the English language certificate.

**Medie generală BAC (Baccalaureate general average)** - the general average written on the diploma will be filled in. To the question *Are you an olympian?* candidates will select the answer No.

Then, candidates can pass to the next section by clicking **Salveaza dosar si mergi la pasul urmator (Save the file and move forward)**, as shown in Picture 5, box 4.

The screenshot shows a web form for an application. At the top, there are input fields for 'Telefon' (0040744445252) and 'Email' (MIHAL\_GABRIEL@YAHOO.COM). Below this is section '21. Criterii de admitere' with several input fields for 'Medie generală an 1 liceu' (7.50), 'Medie generală an 2 liceu' (7.30), 'Medie generală an 3 liceu' (7.50), 'Medie generală an 4 liceu' (7.40), 'Medie generală an 5 liceu' (0,00), and 'Medie generală an 6 liceu' (0,00). There are also fields for 'Notă BAC limba română' (7.20), 'Medie generală BAC' (7.20), and 'Medie multianuală' (7,42). A radio button section for 'Este olimpic' has 'Nu' selected. At the bottom, there is a 'Mesaj' text area and a row of navigation buttons: 'Înapoi la listă (fără salvare)', 'Salvează dosar și rămâi în pagină', 'Salvează dosar și mergi la pasul următor' (highlighted with a red circle), and 'Pasul următor (fără salvare)'.

Picture no. 5 - Box 4



Up forward, the personal data will be filled in, according to picture no. 6 - box 1.

**Data nașterii (Birthday)** - it will be selected the year, month and the day of the candidate which opens when clicking the respective field.

**Locul nașterii (Place of birth)** - it will be selected from the fields Tara (Country), Judet (Region), Localitate (City), the options which fit the candidate. In case the candidate does not find his/her option within the 3 fields Tara (Country), Judet (Region), Localitate (City), then there is another field available called Loc nastere (Place of birth), in which he/she can fill in the data.

The screenshot shows a web interface titled "Dosar" with a progress bar at the top containing five steps: 1. Informații candidat, 2. Detalii dosar, 3. Documente, 4. Opțiuni, and 5. Plată. The current step is "3. Data nașterii". Below the progress bar, the form has two main sections:

- 3. Data nașterii**: A label "Data nașterii \*" is followed by a date selection field with a calendar icon.
- 4. Locul nașterii**: Three dropdown menus for "Țară \*" (showing "- Select -"), "Judet \*" (showing "- Select -"), and "Localitate \*" (showing "- Select -"). Below these is a text input field for "Loc naștere (Localitate) \*" with the placeholder text "Loc naștere".

At the bottom of the form, a note reads: "Nota: Adăugați doar opțiunea / opțiunile pe care nu o / le găsiți în listele de mai sus."

Picture no. 6 - Box 1

**Stare civilă (Civil status)** - it will be selected, by left clicking, the situation in which the candidates find themselves.

**Stare socială specială (Special social status)** - not applicable (picture no. 6 - box 2).

**6. Stare civilă \***

Necăsătorit(ă)  Căsătorit(ă)  Divorțat(ă)  Văduv(ă)

**7. Stare socială specială \***

Nu este cazul  Orfan de un părinte  ~~Orfan de ambii părinți~~  ~~Provenit din sistemul de protecție socială~~  Provenit din familie monoparentală

Picture no. 6 - Box 2

Then, the following data need to be filled in (picture 6 - box 3).

**Candidat din categoria persoanelor cu dizabilitati (Candidate from the category of persons with disabilities)** - it will be selected one of the options available. If yes, medical documents must be provided.

**Etnia (Ethnicity)** - it will be filled in only by the Romanian citizens.

**Cetățenia (Citizenship)** - it will be selected one of the predefined situations, and if none of those correspond to the situation of the candidate, it will be selected the field **Alte cetatenii (Other citizenship)**. After selecting this option, a new field called **Altă cetățenie (Other citizenship)** where the citizenship of the candidate can be filled in.

8. Candidat din categoria persoanelor cu dizabilități (se bifează numai de persoanele aflate în această situație, pe bază de documente) \*

Da  Nu

10. Etnia

Etnie Altă etnie \*

Nu este cazul Altă etnie

Picture no. 6 - Box 3

**Domiciliul stabil (Permanent residence)** - choosing from the predefined lists, it will be selected the Tara (Country), Judet (Region), Localitate (City). Moreover, the mandatory fields will be filled in: Strada (Street) and numar (number) as well as the fields Blocul (Block), Scara (Block Entrance number) and Apartamentul (Apartment).

The field entitled **Adresa (address)** will be filled in only if in the predefined lists Tara (Country), Judet (Region), Localitate (City) the address of the candidate cannot be found.

**Identification documents (ID/Passport)** - the series, the number and the issuing authority and the issue and expiry date will be filled in.

**11. Domiciliul stabil**

<b>Țară *</b>	<b>Județ *</b>	<b>Localitate *</b>
<input type="text" value="- Select -"/>	<input type="text" value="- Select -"/>	<input type="text" value="- Select -"/>
<b>Stradă *</b>	<b>Număr *</b>	<b>Bloc</b>
<input type="text" value="Strada"/>	<input type="text" value="Nr."/>	<input type="text" value="Bl."/>
		<b>Scară</b>
		<input type="text" value="Scara"/>
		<b>Apartament</b>
		<input type="text" value="Ap."/>
<b>Adresă *</b>		
<input type="text" value="Adresă"/>		

Nota: Adăugați doar opțiunea / opțiunile pe care nu o / le găsiți în listele de mai sus.

**12. Actul de identitate (carte de identitate / pasaport)**

<b>Tip act de identitate *</b>	<b>Serie act de identitate *</b>	<b>Numar act de identitate *</b>
<input type="text" value="Carte de identitate"/>	<input type="text" value="Serie act de identitate"/>	<input type="text" value="Număr act de identitate"/>
<b>Eliberat de *</b>	<b>Eliberat la *</b>	<b>Valabil până la *</b>
<input type="text" value="Eliberat de"/>	<input type="text" value="Eliberat la"/>	<input type="text" value="Valabil până la"/>

Picture no. 6 - Box 4

After that, the following data must be filled in (picture 7 - box 1):

**Tara(Country), Judet(Region), Localitate(City)** - the candidates will select the country (ex. Syria, Bangladesh etc.) Judet(region), Localitatea ( City) where they graduate the high school;

**Adresa liceu (High School Address)** - It will be filled in if the location of the high school cannot be found in the previous lists.

**Alt Liceu (Other High School)** - it will be filled in only if the name of the High School cannot be found in the list.

**Profil liceu (Profile/field)** - it will be filled in the name of the profile/field within the graduated High School (ex.scientific, humanities, technical).

**Durata studiilor, anul absolvirii, forma de învățământ (Duration of studies, graduation year and form of studies)** - it will be selected the duration of the high school studies, year of graduation and the form of studies (daily/part-time/at distance education).

**13. Secțiunea I. Studiile liceale absolvite (cetățeni români și străini)**

Țară \* Județ \* Localitate \*

- Select - - Select - - Select -

Adresă liceu (Localitate) \*

Adresă liceu

Nota: Adăugați doar opțiunea / opțiunile pe care nu o / le găsiți în listele de mai sus.

Liceu Alt liceu \*

- Select - Alt liceu

Profil liceu \* Durată studii \* An absolvire \* Formă de

Profil liceu 4 2022 - Select

Picture no. 7 - Box 1

**Tipul diplomei (Type of diploma)** - it will be selected the type of graduation diploma of high school diploma, namely *BACCALAUREATE (baccalaureate/equivalent diploma for graduates abroad) picture no. 7 - box 2;*

**Alt tip diplomă (Other type of diploma)** - the candidates will fill in this field only if the type of graduation of high school is different than Baccalaureate.

**Seria și nr. diplomei (series and number of the diploma)** - it will be filled in the series and number of the graduation diploma.

**Emisă de (Issued by)** - It will be filled in the institution which issued the Baccalaureate diploma.

**Nr. eliberare (Number and date of issue)** - it will be filled in the number and date of issue which can be found on the graduation diploma.

**Număr foaie matricolă (Number of the transcript of records)**– it will be filled in the number of the transcript of records.

For foreign citizens (EU, EAA and SC) with high school studies graduated abroad - the recognition of the Baccalaureate diploma by the specialized department within the Ministry of Education (CNRED), number/series of the document / equivalence document.

Tip diplomă *	Alt tip diplomă *	Serie și nr. diplomă *	Emisă de *
- Select -	Alt tip diploma	Serie si numar	Emisa de
Număr eliberare *	Data eliberare *	Număr foaie matricolă *	
Numar eliberare		Numar foaie matricola	
ÎN CAZUL CETĂȚENILOR STRĂINI sau ROMÂNI, cu studiile universitare absolvite în străinătate:			
Vizarea / Recunoasterea diplomei de studii universitare de către direcția de specialitate din cadrul Ministerului Educației Naționale), nr./ serie act recunoastere / echivalare			
Numar act recunoastere			

Picture no. 7 - Box 2

For question 15, section II, Unfinished academic studies - candidates will select the option No.

**15. Secțiunea II. STUDIILE UNIVERSITARE NEFINALIZATE**

Sunt student bugetat \*      Facultate \*      An facultate \*

Da    Nu           

Universitate      Altă universitate \*

Am fost student bugetat \*      Facultate \*      An facultate \*

Da    Nu           

Universitate      Altă universitate \*

Picture no. 8

For the candidate who owns an university graduation diploma, the information requested at question 16, section III, Completed academic studies will be filled in (picture no. 9), specifying Tara (Country), Judet (Region), Localitate (City) where he/she studied. In case they cannot be found in the list, it will be introduced in the field Localitate Univeristate (University City), only those options which cannot be found in the list.

**16. Secțiunea III. STUDIILE UNIVERSITARE ABSOLVITE (cetățeni români și străini)**

Am studii absolvite \*      Țară \*      Județ \*      Localitate \*

Da     Nu      - Select -      - Select -      - Select -

Localitate universitate \*

Localitate universitate

Universitate      Altă universitate \*

- Select -      Nume universitate

Facultate \*      Domeniu \*      Program \*

Facultate      Domeniu      Program

Picture no. 9



Information regarding the completed academic studied must be specified in the fields, as shown in picture no. 9.a

Titlu *	Formă învățământ *	Durata studiilor *	Dintre care la buget *	Anul absolvirii *
<input type="text" value="Titlu"/>	<input type="text" value="- Select -"/>	<input type="text" value="- Select -"/>	<input type="text" value="- Select -"/>	<input type="text" value="- Select -"/>
Tip diploma *	Alt tip diplomă *	Serie și număr *		
<input type="text" value="- Select -"/>	<input type="text" value="Alt tip diploma"/>	<input type="text" value="Serie si numar"/>		
Emisă de *	Număr eliberare *	Data eliberare *	Număr foaie matricolă *	
<input type="text" value="Emisa de"/>	<input type="text" value="Numar eliberare"/>	<input type="text" value=""/>	<input type="text" value="Numar foaie matricola"/>	

Imaginea nr. 9.a

For foreign citizens (EU, EAA and SC) with high school studies graduated abroad - the recognition of the Baccalaureate diploma by the specialized department within the Ministry of Education (CNRED), number/series of the document / equivalence document.

**ÎN CAZUL CETĂȚENILOR STRĂINI sau ROMĂNI, cu studiile universitare absolvite în străinătate: \***

Vizarea / Recunoasterea diplomei de studii universitare de către direcția de specialitate din cadrul Ministerului Educației Naționale), nr. / serie act recunoaștere / echivalare

Picture no. 9.b

Then, the following data must be filled in, as shown in picture no. 10:

**Doresc cazare in caminele universitatii ca viitor student (I want accommodation in the university dormitories as a future student) or not.**

**Doresc sa studiez in timpul facultatii o limba straina (I want to study a foreign language) - it will be selected one of the languages provided.**

**Doresc sa urmez in timpul facultatii modulul psihopedagogic (I want to follow the teacher training module) - It will be selected one of the options provided. Please mind that this training is extra charged.**

17. Doresc cazare în căminele universității ca viitor student

Da  Nu

18. Doresc să studiez în timpul facultății o limbă străină

Limbă

ROMÂNĂ

19. Doresc să urmez în timpul facultății modulul psihopedagogic

Da  Nu

Picture no. 10

# 3

## FILL THE ELECTRONIC APPLICATION FILE

**Încărcare documente necesare dosarului de înscriere (Uploading the documents required to register) - as shown in picture no. 11.a**

Tip document cerut (Type of document requested) - it will be selected from the list (picture no. 11.b) one document which will be uploaded on the platform as a scanned document (**JPG/JPEG**). The document will be uploaded from the personal computer by clicking the button "Adaugă document (Add document)". This process will be repeated until all the documents requested by the Admission Methodology will be uploaded on the platform. Additional documents will be uploaded by selecting **Alte documente (Other documents)**.

**NOTE! PDF documents are not supported by the platform.**

In order to be able to upload on the platform the documents required, the candidate will need a scanner or a camera (phone, tab, camera).

The accepted format for this documents is JPG/JPEG and the maximum accepted size is 2MB/document/picture.

Note!

*NOTE: The marriage certificate is mandatory only if the name of the candidate was changed and it can be added by clicking the option Alte documente(Other documents).*

#	Tip document încărcat	Nume fișier	Acțiuni
1	Diploma de bacalaureat *	Diploma_BAC_pag1.jpg	

Picture no. 11.a

- Select -
- Select -
- Alte documente
- Diploma de licența \*
- Poza tip buletin \*
- Certificat de naștere \*
- Foaie matricolă bacalaureat \*
- Adeverința medicală tip \*
- Document de identitate (CI/BI/P) \*
- Diploma de bacalaureat \*
- Adeverință eliberată de Direcția generală de asistență socială și protecția copilului
- Document justificativ reducere taxă
- Document justificativ scutire taxă

Picture no. 11.a

After passing to the next step, the section Optiuni (Options) will be shown and the section called Optiuni in ordinea preferintelor (Options according to preferences) will be displayed (picture no. 12). The candidates will establish their options thus:

**Facultate (Faculty)** - it will be selected the desired Faculty.

**Domeniu licenta (Field of study)** - it will be selected the field of study

**Programul de studii (Study programme)** - it will be selected the name of the study programme (specialization related to the field of study).

**Loc (Seat)** - foreign candidates have dedicated seats and they will select the option **Taxă (tuition fee)**.

**Opțiuni**

1. Informații candidat    2. Detalii dosar    3. Documente    4. Opțiuni    5. Plată

**21. Opțiunile în ordinea preferințelor**  
Candidatul menționează opțiunile pentru domeniile / specializările de licență din facultate, în ordinea preferințelor sale (pot fi alese toate domeniile / specializările la buget și / sau taxa).

#	Facultate	Domeniu licență	Program studii	Loc	Acțiuni
<p>Facultate *</p> <p>- Select -</p> <p>Domeniu licența *</p> <p>- Select -</p> <p>Program studii *</p> <p>- Select -</p> <p>Loc *</p> <p><input type="radio"/> BUGET    <input type="radio"/> TAXA</p> <p><a href="#">Adaugă opțiune</a></p>					

Attention! The order of the options from the list can be modified. However, this can be done only if the status of the file is still Deschis(Open), meaning that the button "Trimite dosar spre verificare(Send file for verification) has not been clicked. In order to modify the options from the list, the old ones must be deleted and the new ones will be introduced according to the current preferences.

Picture no. 12

## 4

## SEND THE ELECTRONIC FILE

After you filled in all your personal details and options, and you checked them, you would click the button "**Trimite dosar spre verificare**" (**Send file for verification**). After clicking this button, the message from Picture no. 14 will be displayed. Click Ok to send the file.

The status of your file, after you sent the file for verification can be checked by choosing the option "**Dosare Licenta**" (**Files for Bachelor's Degree**), from the menu on the left side of the page. Now, your file is "**In asteptare**" (**Pending**) (as shown in Picture 15).

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Declar pe propria răspundere, cunoscând consecințele juridice ale declarațiilor nesincere, că:

1. Am înțeles toate informațiile pe care le-am completat în acest formular.
2. Sunt de acord cu informațiile completate în dosarul de înscriere.
3. Informațiile oferite sunt corecte și reale.
4. Am verificat informațiile din dosar.
5. Am adăugat toate documentele cerute în metodologie.
6. Am înțeles că după acest pas nu vor mai fi permise modificări la conținutul dosarului (pașii 1-4)

Doriți să trimiteți dosarul către universitate, fiind de acord cu afirmațiile de mai sus?

OK Cancel

Picture no. 14

Dosare licență

Resetează filtre

Afișează 10 Înregistrări pe pagină

Caută:

Dosar nou

Nr. legitimație	Descriere	Cod	Candidat	Facultate	Creat	Stare	Preluat de	Acțiuni
Sesiunea Iulie 2022		I15MMV	NUME A PRENUME	INGINERIE	2022-06-27 12:34:00	În așteptare		

Afișate de la 1 la 1 din 1 înregistrări

Precedenta 1 Următoarea

Picture no. 15



The status of the file you sent could be one of the following: : „În așteptare” (Pending), „Preluat” (Taken over), „Validat” (Validated) sau „Invalidat” (Invalidated).

After you sent the file and it was validated, you can view, save and print the **Fișa de înscriere (Application form)** și **Legitimația de concurs (Badge)**, directly from the account created on the platform.

The candidate will receive the automatic confirmation from the system on the email address declared when creating the account, regarding the validation of the file, as well as the **Fișa de înscriere (Application form)**.

The candidate will be notified, both on the declared email address and on his/her account in the application, about the status of the file.

**Attention! A candidate who has set up an account on the platform can also submit files for other candidates. In this case, a new file can only be created after the previously opened file has been sent for verification and validation. It is not necessary for each candidate to create his/her own account on the platform.**

# Good luck!

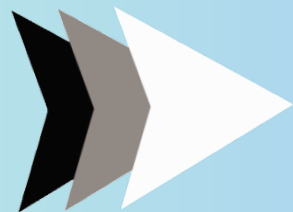


If you have questions regarding the online registration within „Dunărea de Jos” University of Galați, you can e-mail us at:

**[admitere.international@ugal.ro](mailto:admitere.international@ugal.ro)**

or you can call us:

**0731055711, 0336130104.**



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